

## Meeting Minutes opened at 7pm

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1. **Persons Present/Apologies** - To **NOTE** persons present and **RECEIVE** any apologies for absence. Cllr Harry
2. **Chair Welcome and acceptance of the standing order and code of conduct**
3. **Declarations of Interest from Members/Dispensations**  
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate. – To be reviewed prior to next meeting.

Cllr Aldridge & Constable Mills Hall Trustees  
J Taylor – Carharrack Social Club & I.C.E  
Cllr Holland – United Downs Environment Group

4. **Public Participation**  
To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

1 member of the public present

5. **Cornwall Councillors Report** Update on current issues from C.C. Connor Donnithorne – Report not available
6. **Parish Council Meeting Minutes** for the meetings held on Monday 18<sup>th</sup> December 2023 and Monday 15<sup>th</sup> January 2024  
To **RESOLVE** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed.

To **NOTE** any matters arising from the Minutes.

- Financial Procedures – Cllr Constable access on the bank – Cllr Constable to contact the Clerk
- Safeguarding Policy to draft of due process
- Order postbox – Clerk to order a different post box colour – Cllr Aldridge to request to site a comments box.

7. **LMP 2024/2025** – To **DISCUSS** – Appendix 1 – Mapping remains unchanged. To receive £897.84 Cllr Holland  
Signed

## 8. Finance-

- Authorisation of January & February payments as detailed on Appendix 2 – agreed Cllr Aldridge & second Cllr Constable
- End of year financial returns – DISCUSS & AGREE – Do not require external audit.

## 9. Defibrillator – update. DISCUSS the purchase and siting of a third defibrillator for the community. Notices for Notice boards

- All in agreement for purchase. Quote for battery installation of defibrillator costing to be circulated.

## 10. Allotments – Cllr Aldridge to report

- Shed installation – to DISCUSS – Shed being dismantled on Saturday. Shaun Sheds 28<sup>th</sup>/ 29<sup>th</sup> February.
- Clerk to contact Tyler to arrange strimming of pathways.
- Cllr Aldridge to obtain quote from carpenter.
- Clerk to look at strimmer for make and model to advise.
- DISCUSS & AGREE on action for Plot 48 – Leave to die down and Cllr Aldridge to contact Tyler about the plot to trim.
- Agreement for a further delivery of compost – Cllr Aldridge to speak to the Green Waste Company.

## 11. Pound Field Update- Cllr Holland to report as detailed on Appendix 5 – to DISCUSS

- **Wall repair** – DISCUSS & AGREE – Look to get it repaired. Clerk to chase revised quote before who to use as a contractor.
- **Working Party 21<sup>st</sup> February 2024 at 10:30am**
- **Clear a site for the bench to be sited – Cllr Holland obtaining a quote from Conserv (Cormac)**
- **Bird box will be sited on Wednesday 21<sup>st</sup> February 2024.**
- **Cllr Holland to obtain a quote for the Pound Field to be Scythed.**
- **Cornwall Wildlife trust attending in early March 2024.**

## 12. Street Lights – DISCUSS village feedback – Positive feedback received. Thanks to be added on Social Media for all the responses received.

## 13. Dog Fouling - Response to Issue Raised by Local Resident – Campaign – Educating people can go in the parish magazine as well. Childrens A4 poster competition £10 Book Vouchers to be won, deadline to be submitted 10<sup>th</sup> March 2024. Cllr Holland to make an info leaflet. Also send to the St Day and Carharrack School.

## 14. Co-opted Councillor positions – DISCUSS and AGREE – Clerk to contact about vacancies for procedure, amend.

## 15. Contact details for Carharrack Parish Council and Councillors – DISCUSS & AGREE Social Media encourage and empower to report to Cornwall Council. Statement out about contact.

## 16. Carharrack Social Club – DISCUSS & AGREE

- Request for financial support for improvements to building – Cllr Holland to contact Seal Committee to see if this a viable option. Cllrs agreement in principle to look to support.
- Approval of the siting of the new defibrillator to the exterior of the club – Rental or Purchase

## 17. Parish Magazine Newsletter – to DISCUSS – Cllr Holland contacted St Day Parish and will liaise with Nigel Knight. Magazine to go out end of April. Looking for information magazine.

## 18. Planning Policy - DISCUSS & AGREE – To be added onto next agenda.

**19. Agenda Items - To NOTE any items for the next Parish Council Meeting**

- Mission statement
- Website
- Email signature disclaimer
- Allotment Agreement Form
- Planning Policy
- Residents survey

**20. AOB**

- Mining Trail Signs - Cllr Holland chasing for sign
- Scarecrow Competition
- Harvest Festival
- Seagull bags – Put on Social Media offering £3.50 collection contact in the first instance.

Meeting closed 8:50pm.