

Meeting Minutes 18.12.2023 started 7pm

1. **Persons Present/Apologies** - To **NOTE** persons present and **RECEIVE** any apologies for absence. – No apologies
2. **Chair Welcome and acceptance of the standing order and code of conduct**

Welcome new Clerk Julie Taylor

3. **Declarations of Interest from Members/Dispensations**

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate.

Clerk J Taylor - ICE

Cllr S Constable & Cllr Aldridge – Carharrack Players

Cllr Aldridge & Cllr S Constable – Mills Trust

4. **Public Participation**

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person. – None present.

5. **Cornwall Councillors Report** Update on current issues from Cornwall Cllr C. Donnithorne as per attached report. Cllr's request attendance for the February meeting.
6. **Parish Council Meeting Minutes** for the meetings held on Monday 16th October 2023 and Monday 30th October 2023 to **RESOLVE** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed.

To **NOTE** any matters arising from the Minutes. – Matters arising covered withing the agenda points.

Proposed minutes Cllr Aldridge, Seconded by Cllr Andrew – all in agreement

7. **Precept and Budget 2024/2025** – To set and approve. – Appendix 1 – Cllr Aldridge Proposed the budget – Cllr Constable Seconded. Clerk to submit the forms and submit by December deadline.
8. **Grant Applications** - For consideration and review. – Appendix 2

Mills Trust – Application Wheel Chair Access – covered access – proposed Cllr Harry and second Cllr Holland £500

ICE - Application for lights and sound system – proposed Cllr Holland seconding Cllr Constable £300

Carharrack Players - £500 proposed Cllr Aldridge second Cllr Harry.

9. Finance-

- Authorisation of November & December payments as detailed on Appendix 3 – Look to install some Financial procedures Proposed Cllr Constable Second Cllr Aldridge
- To up-date and review banking signatories and authorisations – Help Cllr Constable to gain access again to the bank

10. **Defibrillator** – update. DISCUSS the purchase and siting of a third defibrillator for the community – Coast Medic – Clerk to look at rental instead and liaise with Carharrack Social Club officially about having one sited on the side. Cllr Holland to contact Coast Medic to get a sign for the new box. Clerk to prepare a laminated sign

11. **Website** – Consideration of provider quote - Appendix 4 - to DISCUSS – Clerk to contact Nigel Pengelly and request examples. Cllrs to look at existing website. Clerk to advise SeaDogIT or proposal to review at February meeting 2024. This item to be added to the agenda.

12. **Road Signage** – Cllr Aldridge to report – Sparry Lane – dead end sign – Tresithney Road – all resolved

13. **Allotments** – Cllr Aldridge to report

- Break-in update – Cllr Holland to look up the insurance policy number. Require the broker number. Emailed the police. Look at CALC policy for allotment agreement. Clerk and Cllr Holland to look at the policy. Clerk to contact to see if personal items are covered by Parish Council insurance. Clerk to contacting Redruth and Truro Allotments regarding signage in relation to personal belongings. Cllr Holland & Cllr Aldridge to arrange a visit to St Agnes allotment. Clerk to contact Woodward's Property Maintenance to advise acceptance but to liaise with Cllr Aldridge to ascertain when.
- Water leak - claim to go through deadline the 6th January 2024 = payment has been made on account.
- Shed procurement – to DISCUSS and APPROVE – site would need to be cleared prior to installation. Allotment holders will finalise base before installation. Shaun Sheds Pent Shed £1851 inc VAT with Heavy duty Felt proposed by Cllr Aldridge – confirmation of price to be held to install in the spring with lead in time.

14. **Pound Field Update**- Cllr Holland to report as detailed on Appendix 5 – to DISCUSS – Happy to plant crab apple, dog rose etc. Bench will be sited so not visible from the road. Cllr Holland to obtain a quote for scything, bug and bird boxes. Clerk to put on agenda in February 2024.

Wall repair, Cllr Holland to send quote to clerk, to obtain a revised quote due to timing. Clerk to email college regarding stone masonry and if interest in a project to repair. Put on February agenda.

15. **Parish Magazine Newsletter** – to DISCUSS – St Day, Feb, May, August, November – starting May 2024. Clerk to contact Control Print, including advertising Parish Councillor, intro of new clerk. Cllr Holland to speak to St Day Clerk.

16. **Parish Councillor Training Opportunities** – List provided in advance of meeting Appendix 6 – To DISCUSS – Advise clerk if anything requires booking. Cllr Aldridge & Cllr Harry have Safe Guarding training. Contact Illogan Parish Council regarding policies for up to date safeguarding policy.

17. **Agenda Items** - To **NOTE** any items for the next Parish Council Meeting

- £9.5k funding Community Infrastructure Levy
- Local Maintenance Partnership Agreement

As well as above.

Meeting ends 8:30pm